



GOSFORTH AGRICULTURAL SHOW SOCIETY

FOUNDED 1876

Registered Charity No. 1176889

Fire Risk Assessment Form

Name of Organisation

Type of Trade Stand (please tick all those that apply)

Retail Outlet	<input type="checkbox"/>	Static Display	<input type="checkbox"/>	Demonstrations	<input type="checkbox"/>	Catering Outlet	<input type="checkbox"/>
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Hazards associated with above activity:

Please tick which of the following hazards will form part of your stand during the Gosforth Show

LPG	<input type="checkbox"/>	Dry Combustibles	<input type="checkbox"/>	Hot Surfaces	<input type="checkbox"/>	Food Prep.	<input type="checkbox"/>	Heat & Ignition Sources	<input type="checkbox"/>
Highly Flammable	<input type="checkbox"/>	Electrical Equipment	<input type="checkbox"/>	Machinery	<input type="checkbox"/>	Dangerous Overcrowding	<input type="checkbox"/>		<input type="checkbox"/>

Signature of responsible person (must be authorised company signatory)

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Responsibilities: Who will be responsible for Fire Safety Management within your exhibit?

Name:	Telephone No.
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Fire Plan/Raising the Alarm

Do you have an Emergency Evacuation Procedure with an appropriate means of raising the alarm, i.e., shouting, claxon?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Are all staff aware of this procedure and how to raise the alarm?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Fire Extinguishers

Are there sufficient extinguishers of the right type available and identified with a sign stating 'Fire Point'? Are all staff aware of the types of extinguishers available and their operating instructions?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Signage

Is the "No Smoking" sign in a prominent position within your exhibit?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Any temporary structure (i.e., marquee) over 6.5m in length or depth must have an alternative fire exit with the appropriate Fire Exit sign prominently displayed overhead.

Fire Exit Routes

Will all Fire Exit routes be clear of obstruction internally and externally at all times?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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This is a requirement for compliance with Fire Safety regulations and the nominated member of staff to oversee Fire Safety must ensure Fire Exits ARE kept clear of obstructive items at all times.

Overcrowding

Are you aware of the maximum number of people considered safe in your temporary structure?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Combustible Materials/Flammable Substances/Hazardous Materials –

Are combustible materials kept to an absolute minimum and where combustible materials are retained are they appropriately stored away from sources of ignition?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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To comply with current Fire Legislation this form **MUST** be completed, no application can be accepted without a completed form.

The Gosforth Agricultural Society wish you a successful and safe show.